

Ghost Guard Security — GBA

VPAT 2.5Rev International: Level A & AA Testing Checklist

September 2026

Purpose: provide a practical test checklist derived from the uploaded VPAT 2.5Rev template and the three uploaded axe CSV reports. This is a working test checklist, not a completed ACR. A VPAT conformance status must be assigned only after the listed manual/automated validation is completed.

1. Current Automated Evidence

Report	Findings
gba.ghostguardsecurity.com-Ghost-Guard-Security-912026-2026-09-01.csv	61
gba.ghostguardsecurity.com-Ghost-Guard-Security_Keyboard-2026-09-01.csv	29
gba.ghostguardsecurity.com-Ghost-Guard-Security_IdentityOperatio-2026-09-01.csv	17
TOTAL	107

2. How to Use This Checklist

- For each criterion, test the named GBA workflow/page using the stated method.
- Use axe/WAVE findings as evidence, then manually validate the affected control or behavior.
- Record evidence such as screenshot, selector, URL, browser/OS, steps, expected result and actual result.
- Only after validation select Supports, Partially Supports, Does Not Support, or Not Applicable in the VPAT.
- For Partially Supports or Does Not Support, write a specific remark identifying affected functionality and how it fails.

3. Level A & AA Test Matrix

WCAG	Criterion	Level	GBA area to test	Method	What to do / evidence to capture	Axe evidence
1.1.1	Non-text Content	A	Images, icons, icon-only buttons	Manual + axe/WAVE	Check meaningful alt text and accessible names; review all affected elements. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.2.1	Audio-only and Video-only (Prerecorded)	A	Any prerecorded media	Manual	If media exists, verify equivalent alternatives; otherwise document N/A with basis. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.2.2	Captions (Prerecorded)	A	Any prerecorded video	Manual	Verify synchronized captions. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.2.3	Audio Description or Media Alternative (Prerecorded)	A	Any prerecorded video	Manual	Verify applicable alternative/audio description. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.3.1	Info and Relationships	A	Forms, headings, tables, lists, breadcrumbs	axe + manual	Verify semantic/programmatic relationships. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.3.2	Meaningful Sequence	A	Major workflows	Keyboard + manual	Check reading/focus sequence. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.3.3	Sensory Characteristics	A	Instructions	Manual	Ensure instructions do not rely only on shape/color/location. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.1	Use of Color	A	Status, errors, required fields	Manual	Verify color is not the sole means of conveying information. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.2	Audio Control	A	Any auto-playing audio	Manual	If applicable, verify controls. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.3	Contrast (Minimum)	AA	All major screens; axe contrast findings	axe + manual	Validate reported contrast failures and sample key states. Record Pass/Fail/Partial + evidence.	Yes — color-contrast
1.4.4	Resize Text	AA	Major screens	200% zoom + manual	Verify content remains usable at 200%. Record Pass/Fail/Partial + evidence.	Yes — meta-viewport
1.4.5	Images of Text	AA	UI text/images	Manual	Identify unnecessary images of text. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.10	Reflow	AA	Responsive screens	400% / narrow viewport	Check clipping, overlap and horizontal scrolling. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.11	Non-text Contrast	AA	Controls, focus indicators, icons	Manual	Check UI component/graphical contrast. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.12	Text Spacing	AA	Major screens	Manual	Apply text-spacing conditions and check usability. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
1.4.13	Content on Hover or Focus	AA	Tooltips/popovers/menus	Keyboard + mouse	Verify dismissible, hoverable, persistent behavior. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.1.1	Keyboard	A	Complete major workflows	Keyboard-only	Complete workflows without mouse. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.

WCAG	Criterion	Level	GBA area to test	Method	What to do / evidence to capture	Axe evidence
2.1.2	No Keyboard Trap	A	Dialogs, menus, date pickers	Keyboard-only	Verify focus can move away from every component. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.1.4	Character Key Shortcuts	A	Custom single-key shortcuts	Keyboard + manual	If applicable, verify can disable/remap/trigger only with focus. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.2.1	Timing Adjustable	A	Sessions/timeouts	Manual	Verify timing can be extended/adjusted where applicable. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.2.2	Pause, Stop, Hide	A	Moving/blinking content	Manual	Verify applicable moving content controls. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.3.1	Three Flashes or Below Threshold	A	Animations/flashing	Manual	Check for prohibited flashing. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.2	Page Titled	A	Every major page	Manual	Verify meaningful page titles. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.3	Focus Order	A	Complete workflows	Keyboard-only	Verify logical focus order. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.4	Link Purpose (In Context)	A	Navigation and content links	Manual + screen reader	Verify link purpose is determinable. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.5	Multiple Ways	AA	Application navigation	Manual	Verify applicable ways to locate pages. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.6	Headings and Labels	AA	Forms/headings	axe/WAVE + manual	Verify descriptive headings and labels. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.7	Focus Visible	AA	All interactive controls	Keyboard-only	Verify visible focus. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
2.4.11	Focus Not Obscured (Minimum)	AA 2.2	Sticky headers/modals/overlays	Keyboard + visual	Verify focused item is not fully obscured. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.1.1	Language of Page	A	All pages	axe + source inspection	Verify html lang; Identity Operations has an automated language finding. Record Pass/Fail/Partial + evidence.	Yes — html-has-lang
3.1.2	Language of Parts	AA	Content with language changes	Manual	Verify language changes are marked where applicable. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.2.1	On Focus	A	Interactive controls	Keyboard-only	Verify focus doesn't unexpectedly change context. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.2.2	On Input	A	Forms/dropdowns	Manual	Verify input does not unexpectedly change context. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.2.3	Consistent Navigation	AA	Multiple pages	Manual	Compare repeated navigation. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.

WCAG	Criterion	Level	GBA area to test	Method	What to do / evidence to capture	Axe evidence
3.2.4	Consistent Identification	AA	Repeated components	Manual	Verify components serving same function are identified consistently. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.2.6	Consistent Help	A 2.2	Help/contact mechanisms	Manual	If help mechanisms exist, verify consistency. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.3.1	Error Identification	A	Required/invalid forms	Manual	Submit invalid forms and verify errors identify fields. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.3.2	Labels or Instructions	A	All forms; axe label findings	axe + manual	Validate labels and instructions for affected controls. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.3.3	Error Suggestion	AA	Validation errors	Manual	Where known, provide correction suggestions. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.3.4	Error Prevention (Legal, Financial, Data)	AA	Submissions that create legal/financial/data commitments	Manual	Verify review/confirmation/reversal safeguards where applicable. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
3.3.7	Redundant Entry	A 2.2	Multi-step forms	Manual	Verify information isn't unnecessarily re-entered. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.
4.1.2	Name, Role, Value	A	Inputs/selects/buttons; axe accessible-name findings	axe + accessibility tree + manual	Validate accessible names/roles/states and dynamic controls. Record Pass/Fail/Partial + evidence.	Yes — aria-hidden-focus
4.1.3	Status Messages	AA	Success/error/loading/status messages	Screen reader + manual	Verify status messages are programmatically exposed without focus. Record Pass/Fail/Partial + evidence.	No direct finding identified in supplied CSVs; still test manually.

4. Evidence Record Template

Field	Record
Product	Ghost Guard Security — GBA
Page / URL	
Workflow	
WCAG Criterion	
Test date	September 2026
Browser / OS	
Test method	axe / WAVE / keyboard / manual / screen reader
Steps performed	
Expected result	
Actual result	
Evidence / screenshot	
Defect ID	
Preliminary result	Pass / Fail / Partial / N/A
VPAT Conformance Level	Supports / Partially Supports / Does Not Support / N/A
VPAT Remarks	

5. Priority Manual Validation from Current axe Findings

Priority area	Manual validation
Form labels	Validate First Name, Last Name, Middle Name, Work Email, Secondary Email, Work Phone, Cell Phone and related fields in Add Employee/Identity Operations.
Select accessible names	Validate agency, validation type, search, employee type and other reported select controls.
aria-hidden-focus	Open affected modal/dialog, keyboard-tab through it, confirm focus behavior, close it with keyboard, and verify focus returns appropriately.
Contrast	Validate each reported contrast failure and key interactive states; record measured ratio and expected threshold.
Language	Verify the rendered value on affected pages.
Breadcrumb/list structure	Inspect breadcrumb semantics and verify list relationships with accessibility tree/WAVE.
Viewport/text scaling	Test 200% zoom and narrow/reflow conditions rather than relying only on the automated viewport warning.